		<b>Committee Meeting – Minut</b>	es June 2020			
2nd	June 2020	19:40 - 21:00	Video & Ph	one In		
Typ	e of meeting	Monthly Committee Meeting	,			
	airperson	Alan Curtis				
	e taker	John Barron				
Pres	Present Bernie Hutchinson, Dan Pettitt, David Devlin, Dave Morgan, Spens					
		Lane, Victoria Buck, Ted As		0 1		
		Norman Fairbrass, Len Reill	y Susie Fairbrass, Ellie Brown, Katie			
		Rowland and Amelia Pettitt				
	ologies	Ken Pike, Adrian Musson, Jo	be Appiah and Deni	nis Fairbrass		
Iter	n 1: Previous N	linutes				
			Person	Action/Date		
Ma	tters arising (po	ost meeting):	Responsible			
	EA guidance u	puale 01.00.20:				
	-	glandathletics.org/athletics news/guidance-update-step-				
	-and-running/1 2/	ณ พระฐนานสาวระบุ-				
	Main issues for	Kent AC:				
a)	Appointment o	f a Covid 19 Coordinator				
	each club to take and to undertake These risk asses in place <b>before</b>	ordinator must be identified in e responsibility for a club plan e the relevant risk assessments sments and club plans must be <b>any activity can take place</b> rance to be valid.	Susie & Neil	03.06.20		
b)	Ladywell Aren	a				
	to reopen is 1st J opening date the training social d using the track. the site operator conflict with oth	e Ladywell Arena is predicted uly. Regardless of the exact e club will need to prepare a istancing plan for each group Our plans will be shared with Fusion to ensure there is no ner user groups or to liaise with the coaches.	Coaches	28th June		
c)	Volunteer Coo	rdinators				
	coaches upon th training or coacl and Megan Will	be required to support the e reopening of the track for ning sessions. Simon Allen iams in their capacity as dinators will be asked to and the coaches.	John	03.06.20		

Ma	Matters arising (meeting):				
a)	Training & Coaching – Juniors				
	The committee has agreed to limit the resumption of training to the two <b>junior athlete groups.</b> This will allow the club to monitor and review the progress of their activities in preparation for the introduction of group training opportunities to other parts of the club in the near future. A risk assessment for each session and location must be completed by a coach before sessions commence.	Spenser/Ted	ASAP		
b)	Coaching Proposal				
	A proposal to review the training group and coaching structure was tabled. The committee was in agreement but was of the view that it was essential that the process is led by the Coaches. Aims & timetable to be determined including who may lead, chair or facilitate the process.	Coaches	Ongoing		
c)	Proposed New Coaching Role				
	Ellie is in agreement that the coaches need to get together around a table to discuss the way forward and the future strategy of coaching at the club. In the meantime, she will continue with the online strength and conditioning zoom sessions every Tuesday and will continue to work closely with Pete to support the women athletes.	Ellie			
d)	Vets Competitions				
	Surrey League XC has confirmed it is planning to introduce a vet's element to the competition.	Len			
	And				
	The women's races will now take place at the same venue as the men's but remain at the earlier start time of 11am.	Dave			
Ite	m 2: Presidents report				
		Person Responsible	Action/Date		
1.	<b>Coronavirus</b> Regular member-wide emails with club news have been going out. The launch of virtual races that all members can participate in has				

been very well received. The weekly KENTversation podcast is approaching week 14 and goes from strength to strength. The member <i>help</i> member scheme has not been called upon.	Alan	Ongoing
Item 3: Club secretary report		
	Person Responsible	Action/Date
1. Fundraising Club 250 – June winner: Jonathan Beatty No: 33	David	ASAP
Item 4: Treasurers report		
	Person Responsible	Action/Date
<b>1.</b> Bank balance £27,300.00	David	
<ul> <li>2. Easyfundraising is providing a steady drip of income for the club from member purchases of everyday items. David has suggested we should remind everyone how simple but effective a fund-raising tool it is for the club via the new club bulletin or the Presidents regular email.</li> <li>https://www.easyfundraising.org.uk/causes/kent ac/.</li> </ul>	Amelia/Alan	ASAP
Item 5: Membership secretary report		
	Person Responsible	Action/Date
<ol> <li>New joiners:         <ul> <li>Jose Sanchez (3.13 marathon)</li> <li>Virginia Silio (3.19 marathon)</li> </ul> </li> </ol>		
<b>2. Resignations:</b> a. None		
<ul> <li>3. Club fees/EA: 20/21 <ul> <li>a. 375 members liable for subscription</li> <li>b. 131 members have now paid (7 in May)</li> <li>c. Next milestone date is September when committee will review and agree how to proceed for the remainder of the year.</li> </ul> </li> </ul>	Committee	September 2020
Item 6: Comms manager report		

	Person Responsible	Action/Date
Welcome to the committee Amelia.		
<ol> <li>A proposal to introduce a weekly bulletin published each Monday emailed to all members was tabled. Initially single page format containing news, race results and reports, future fixtures and running/training events. Key contacts. The committee welcomed the initiative. A first for the club.</li> <li>Draft content/layout to be shared with</li> </ol>	Amelia	June
committee for feedback.		
3. Launch in approx 4 weeks.	Amelia	July
Item 7: Results		
	Person Responsible	Action/Date
<ul> <li>Virtual Races:</li> <li>a. Kent does Comrades – https://www.athleticsweekly.com/event -news/kent-ac-comrades-challenge- 1039929971/</li> <li>b. BMC 1K time trial - https://timesdirect.tv/bmc-1km-time- trial-day-four-round-up/</li> <li>c. Surrey League vs Met League - https://data.opentrack.run/x/2020/GBR /vnrrc/scores/</li> </ul>	Person	Action/Data
	Responsible	Action/Date
<ol> <li>Athletics Heritage Museum:         <ul> <li>a. Kent AC continues to be involved in the research phase of the proposed museum. As part of this research a visit to The British Library revealed that it has an archive of all websites. Our club site was missing and has now been added.</li> </ul> </li> </ol>	Len	Ongoing