

Kent AC Monthly Committee Meeting – Minutes June 2020

2 nd June 2020	19:40 – 21:00	Video & Phone In
Type of meeting	Monthly Committee Meeting	
Chairperson	Alan Curtis	
Note taker	John Barron	
Present	Bernie Hutchinson, Dan Pettitt, David Devlin, Dave Morgan, Spenser Lane, Victoria Buck, Ted Aston, Pete Lighting, Neil Gordon-Orr, Norman Fairbrass, Len Reilly Susie Fairbrass, Ellie Brown, Katie Rowland and Amelia Pettitt	
Apologies	Ken Pike, Adrian Musson, Joe Appiah and Dennis Fairbrass	

Item 1: Previous Minutes

	Person Responsible	Action/Date		
<p>Matters arising (post meeting):</p> <p>EA guidance update 01.06.20:</p> <p>https://www.englandathletics.org/athletics-and-running/news/guidance-update-step-2/</p> <p>Main issues for Kent AC:</p> <p>a) <u>Appointment of a Covid 19 Coordinator</u></p> <p>A Covid-19 co-ordinator must be identified in each club to take responsibility for a club plan and to undertake the relevant risk assessments. These risk assessments and club plans must be in place before any activity can take place in order for insurance to be valid.</p> <p>b) <u>Ladywell Arena</u></p> <p>The earliest date Ladywell Arena is predicted to reopen is 1st July. Regardless of the exact opening date the club will need to prepare a training social distancing plan for each group using the track. Our plans will be shared with the site operator Fusion to ensure there is no conflict with other user groups or individuals. Ted to liaise with the coaches.</p> <p>c) <u>Volunteer Coordinators</u></p> <p>Volunteers may be required to support the coaches upon the reopening of the track for training or coaching sessions. Simon Allen and Megan Williams in their capacity as Volunteer Coordinators will be asked to liaise with Ted and the coaches.</p>				
	Susie & Neil	03.06.20		
	Coaches	28th June		
	John	03.06.20		

been very well received. The weekly KENTversation podcast is approaching week 14 and goes from strength to strength. The member <i>help</i> member scheme has not been called upon.	Alan	Ongoing
Item 3: Club secretary report		
	Person Responsible	Action/Date
1. Fundraising Club 250 – June winner: Jonathan Beatty No: 33	David	ASAP
Item 4: Treasurers report		
	Person Responsible	Action/Date
1. Bank balance £27,300.00 2. Easyfundraising is providing a steady drip of income for the club from member purchases of everyday items. David has suggested we should remind everyone how simple but effective a fund-raising tool it is for the club via the new club bulletin or the Presidents regular email. https://www.easyfundraising.org.uk/causes/kentac/	David Amelia/Alan	ASAP
Item 5: Membership secretary report		
	Person Responsible	Action/Date
1. New joiners: a. Jose Sanchez (3.13 marathon) b. Virginia Silio (3.19 marathon) 2. Resignations: a. None 3. Club fees/EA: 20/21 a. 375 members liable for subscription b. 131 members have now paid (7 in May) c. Next milestone date is September when committee will review and agree how to proceed for the remainder of the year.	Committee	September 2020
Item 6: Comms manager report		

	Person Responsible	Action/Date
<p>Welcome to the committee Amelia.</p> <p>1. A proposal to introduce a weekly bulletin published each Monday emailed to all members was tabled. Initially single page format containing news, race results and reports, future fixtures and running/training events. Key contacts. The committee welcomed the initiative. A first for the club.</p> <p>2. Draft content/layout to be shared with committee for feedback.</p> <p>3. Launch in approx 4 weeks.</p>	<p>Amelia</p> <p>Amelia</p>	<p>June</p> <p>July</p>
Item 7: Results		
	Person Responsible	Action/Date
<p>Virtual Races:</p> <p>a. Kent does Comrades – https://www.athleticsweekly.com/event-news/kent-ac-comrades-challenge-1039929971/</p> <p>b. BMC 1K time trial - https://timesdirect.tv/bmc-1km-time-trial-day-four-round-up/</p> <p>c. Surrey League vs Met League - https://data.opentrack.run/x/2020/GBR/vnrrc/scores/</p>		
Item 8: AOB		
	Person Responsible	Action/Date
<p>1. Athletics Heritage Museum:</p> <p>a. Kent AC continues to be involved in the research phase of the proposed museum. As part of this research a visit to The British Library revealed that it has an archive of all websites. Our club site was missing and has now been added.</p>	<p>Len</p>	<p>Ongoing</p>